

4 February 2003

CHARTER FOR THE COMMAND ELEMENT ADVOCATE BOARD (CEAB)

1. **Purpose.** This charter provides guidance for conduct of the CEAB in accordance with Commandant of the Marine Corps Policy Memorandums 1-99 and 1-02.

2. **Mission.** The CEAB provides a venue to collect input, develop consensus, and make decisions on Command Element (CE) issues and selected Marine-Air-Ground-Task-Force (MAGTF) integration issues, in order to enhance the warfighting capabilities of the Marine Forces (MARFOR) Headquarters and the MAGTF CEs.

3. **Concept**

a. CMC Policy Memorandum 1-02 formally reassigned CE Advocate responsibilities to the Deputy Commandant, Combat Development (DC, CD). In this capacity, DC, CD represents the MARFOR Headquarters and the MAGTF CEs in the various internal and external processes occurring within the National Capital Region (NCR). To assist him in this endeavor, the CEAB was established. The CEAB membership includes:

- Chairman: DC, CD
- Primary Members: DC, CD; Commander, MARFORLANT; Commander, MARFORPAC; Commander, MARFORRES; CG, I MEF; CG, II MEF; CG, III MEF
- Adjunct Members: CG, TECOM; Dir, C4; Dir, Intel; Commanding General, MCSC; Dir, EFDC; CG, MCWL

b. The CEAB reviews CE issues and MAGTF integration issues with emphasis on those issues requiring further development through the Expeditionary Force Development System (EFDS); the Planning, Programming, and Budgeting System (PPBS); or engagement in other HQMC, Department of the Navy, other Service, or Joint processes. CE issues are those issues that deal with the ability of the CE to command and control the MAGTF. MAGTF integration issues are those that require DOTMLPF integration and have an impact across the elements of the MAGTF. The CEAB will assist the CE Advocate in his functions as described below.

4. **Functions of the CE Advocate.** Specific CE Advocate functions include:

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a. Provide the single point of contact in the National Capitol Region for oversight of CE issues and MAGTF integration issues and the single voice in representing those issues to the Service leadership.

b. Assist the MARFOR Headquarters and MAGTF CEs to identify CE and MAGTF capabilities, deficiencies, priorities, and issues and to ensure those issues are advanced through various processes within the EFDS.

5. **CEAB Meeting Frequency.** The CEAB will meet semi-annually, in the spring and in the fall, or as often as required.

6. **CEAB Voting.** CEAB decisions are the product of member contributions, discussion, analysis, a review of options and solutions, and an attempt to reach member consensus. If member consensus is not achieved, the Chairman may elect to table the issue for further development, or he may call for a simple majority vote of the primary members. If a majority vote is used, dissenting opinions shall be recorded in the minutes so that the CE Advocate can ensure unresolved CEAB concerns are considered and, when possible, remedied through the EFDS and PPBS processes. If primary members of the CEAB are not available to attend the meeting, their representatives have authority to vote in their absence.

7. **Methodology.** The following framework of organizations and processes supports the CEAB by performing the preponderance of issue identification and development.

a. **CE Advocate Support Group (CEASG).** The CEASG is chaired by the Director, Expeditionary Force Development Center (Dir, EFDC), MCCDC. The CEASG is composed of officers or civilian equivalents in the grade of Colonel from the following organizations:

- C4, HQMC
- Intel, HQMC
- MCSC
- MCWL
- TECOM
- C2 Integration Division, EFDC
- Doctrine Division, EFDC
- Futures Division, EFDC
- Joint Concept Development & Experimentation Operations Center (JOC) Division, EFDC
- Operations Division, EFDC
- Materiel Requirements Division, EFDC

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- Total Force Structure Division, EFDC
- Studies and Analysis Division, EFDC
- GCE, ACE, CSSE/SE Advocates
- Other invited representatives as required

The CEASG will assist the CE Advocate and his Board by:

- Reviewing and making recommendations on issues forwarded by Operational Advisory Groups (OAGs), MARFORs, MEFs, HQMC, other Advocates, and the Supporting Establishment
- Preparing and forwarding, to the CE Advocate, a proposed agenda for future CEAB meetings
- Reviewing and providing recommendations on Universal Needs Statements
- Supporting OAG interaction with HQMC, other Advocates, and Supporting Establishment organizations

b. Operational Advisory Groups (OAGs). The OAGs will focus on specific CE issues and MAGTF integration areas of interest and provide recommendations to the CE Advocate and his Board. The OAGs and their leads are:

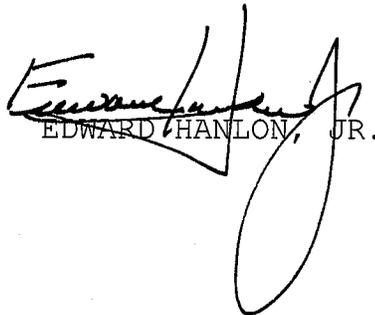
- Information Operations (IO) OAG (MARFORPAC)
- C4 OAG (Dir, C4)
- Intelligence, Surveillance, Reconnaissance (ISR) OAG (Intel)
- MAGTF Fires OAG (III MEF)
- Training and Education OAG (TECOM)
- Command Element Integration OAG (EFDC)

c. Command Element Advocate Secretariat. The CE Advocate Secretariat provides administrative support to the CE Advocate, the CEAB, and the CEASG. The CE Advocate Secretariat assists the OAGs, interacts with HQMC and the Supporting Establishment, and coordinates with the other MAGTF Advocate administrative support organizations. The CE Advocate Secretariat tracks CE related UNSs through EFDS.

d. Integrated Product Teams (IPTs). IPTs can be chartered to accomplish specific tasks (e.g., analysis, issue development, requirement prioritization, etc.).

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e. Community Conferences. The various CE communities may sponsor Community Conferences. These conferences can forward issues to the CE Advocate for consideration.



EDWARD HANLON, JR.

Distribution:

COMMARFORPAC
DC, PP&O
COMMARFORRES
DC, CD
CG, III MEF
COMMARFORLANT
DC, I&L
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CG, I MEF
CG, II MEF
CG, TECOM
Dir, C4
MARCORSYSCOM
Dir, Intel
Dir, EFDC
CG, MCWL