



UNITED STATES MARINE CORPS  
TRAINING AND EDUCATION COMMAND  
1019 ELLIOT ROAD  
QUANTICO, VIRGINIA 22134-5027

IN REPLY REFER TO:

5420  
C461  
26 JAN 2004

From: Commanding General  
To: Director, Marine Corps Nuclear, Biological, Chemical Defense  
School  
Via: (1) Commanding Officer, Marine Corps Detachment, Fort Leonard  
Wood, MO  
(2) Commanding Officer, MP/NBC Instruction Company  
Subj: NUCLEAR, BIOLOGICAL, CHEMICAL DEFENSE TRAINING AND EDUCATION  
CENTER OF EXCELLENCE (NBCDTECOE) CHARTER  
Ref: (a) TECOMO 5420.1  
(b) TECOMBul 1553 of 21 Jan 2003  
(c) MCBul 5603 of 10 Jul 2003  
(d) TECOMO 3501.1

1. Situation IAW reference (a), the purpose of this letter is:
  - a. To designate the Marine Corps Nuclear, Biological, Chemical Defense (NBC Defense) School as the Marine Corps NBCDTECOE.
  - b. To assign the Director, Marine Corps NBC Defense School as Director, NBCDTECOE.

To set forth a charter for the NBCDTECOE

2. Mission. The NBCDTECOE is chartered to serve as the focus for NBC Defense training and education issues within the Doctrine, Organization, Training, Materiel, Leadership and Education, Personnel, Facilities (DOTMLPF) process in order to meet MAGTF NBC Defense training requirements. The NBCDTECOE, in conjunction with appropriate Training and Education Command (TECOM) staff sections, provides connectivity and timely coordinated solutions for validated NBC Defense training and education requirements between TECOM, the Operating Forces, the Advocates, HQMC (PPO/PS), Marine Corps Systems Command (MSCS), Marine Corps Combat Development Command (MCCDC), and the Marine Corps Warfighting Lab (MCWL). In addition, the NBCDTECOE will identify, track, and incorporate into the training and education continuum NBC Defense training and education requirements and opportunities as identified by new requirements, technology, equipment, organizational changes, or doctrine.

3. Execution. The NBCDTECOE will perform the following core functions:

- a. Develop training continua for the NBC Defense (57) Occupational Field. Director, NBCDTECOE will define the training continuum for the 57 Occupational Field. As such, the following is directed:

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(1) Develop, in concert with the Advocates and Operating Forces, standards for initial MOS qualification and required sustainment training for this occupational field.

(2) Identify and prioritize required distance learning products as well as training devices/simulators required to support training.

(3) Review curricula in support of all NBC Defense training to include applicable unit training).

(4) Ensure that all portions of the training continuum for the 57 Occupational Field (entry level, skill progression training, professional military education (PME), unit training, and Common Skills training) are mutually supporting and avoid unnecessary duplication.

(5) Provide support to other TECOE/agencies with respect to development of training and education for NBC Defense type skill sets

(6) Develop, coordinate and implement a NBC Defense Strategic Training and Education Plan.

b. Develop and review the NBC Defense Training and Readiness (T&R) Manual. Deputy Commanding General (DepCG) TECOM will designate those T&R Manuals for which the NBCDTECOE is responsible. In accordance with reference (a), you will assume responsibility for developing, staffing and submission to DepCG TECOM of designated T&R Manuals. You will coordinate with TECOM G3 and Ground Training Branch for the transfer of those T&R Manuals for which you are responsible. As directed in reference (a), TECOM GTB will function in Direct Support of Director, NBCDTECOE for development of those T&R manuals. TECOM will publish an annual bulletin designating NBCDTECOE T&R Manual development and review requirements. Publication, review timelines, and Plan of Action and Milestones (POA&M), will be established by Director, NBCDTECOE and approved by DepCG, TECOM.

c. POI Review. As Director, NBCDTECOE you will have curriculum review authority over all organizations that provide NBC Defense training. You will ensure standardization of all programs of instruction in support of NBC Defense training. Plan of Instruction (POI) approval authority will reside with CG, Training Command or CG Education Command in accordance with reference (b). TECOM GTB/Aviation Training Branch (ATB) will ensure that you are afforded the opportunity to review and comment on POIs for non-NBC Defense Occupational Fields that include NBC Defense related training and education.

d. Assist in the drafting of Doctrine and Tactics, Techniques, and Procedures. Director, NBCDTECOE will coordinate with Doctrine Division, MCCDC and identify those doctrinal publications for which you should serve as the proponent. Follow-on actions will be defined in reference (c), Marine Corps Doctrinal Proponency Assignments.

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Director, NBCDTECOE will ensure that approved doctrinal concepts are incorporated in applicable POIs.

e. Assign Action Officers (AO) to participate in MCWL/Joint experimentation. TECOM G3 will coordinate with MCWL to determine applicable participation by NBCDTECOE in Marine Corps/Joint experiments. When designated, you will assign appropriate AOs to provide the necessary support and participation. You will ensure that regular updates are provided to TECOM G3, and such other staff sections, as you deem appropriate. At the end of the experiment, you will submit a detailed report to TECOM G3 identifying lessons learned and recommendations, to include experimental capabilities that should be transitioned and actions being taken by MCWL to ensure that occurs. Direct liaison with MCWL will only occur once approved by TECOM G3.

f. Assign Action Officers in support of acquisition programs. TECOM will serve as a full partner with MCSC to ensure that the required training for acquisition programs is in place prior to fielding. TECOM G3 will coordinate with MCSC to identify all programs that fall under your area of cognizance and provide you a list of those programs for which you will assume TECOM lead for coordination. For those programs, you will ensure that appropriate AOs are assigned and their names provided to TECOM and MCSC. The AOs will serve as TECOM representatives at all MCSC Integrated Product Teams, and such other forums as may be required. You will ensure that continuous coordination is maintained with MCSC, and all other TECOM staff sections, and that the program office has developed Manpower and Training Plans for these programs that are fully supportable and resourced. Prior to each Milestone Decision for these programs, you will provide a recommended TECOM position to TECOM G3 and identify any and all training concerns with the program. Direct liaison with MCSC will only occur once approved by TECOM G3.

g. Serve as TECOM representative on Advocate forums. Director, NBCDTECOE will serve as the TECOM representative on the NBC Defense Operational Advisory Group. You will carry out your actions in accordance with the guidance provided in reference (d). Advise TECOM G3 of any other forums for which you should serve as the TECOM representative.

#### 4 Administration and Logistics

a. Submit recommended changes to this charter to CG, TECOM (C461 Changes are subject to approval by the CG, TECOM.

b. Upon receipt of this letter you will perform a mission analysis of the requirements outlined in this charter. Within 60 days of receipt you will provide the DepCG, TECOM a POA&M to ensure the execution of the actions contained in this charter and identify any additional resources that you will require to execute the actions. In addition, you will provide any modifications you feel are needed to the charter, to include any necessary additional functions. These

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recommendations will be coordinated with TECOM G3 prior to submission to DepCG, TECOM.

5. Command and Signal

a. The Director, NBCDTECOE is a TECOM special staff officer. As such, it is important that your recommendations, decisions, and actions in that capacity are consistent with the TECOM position or view on a particular matter. By the same token, it is critical that all NBCDTECOE proposals, positions, actions or responses are fully coordinated with the TECOM staff and CG, through the normal staff action process. Correspondence, directives, and other written material signed and issued in your capacity as the Director, NBCDTECOE, will be signed either "By direction" or forwarded for signature of the CG/DepCG, TECOM via TECOM G3. Copies of all "By direction" correspondence will be forwarded to the TECOM Adjutant and the TECOM G3.

b. Relationship with other formal schools. Currently, there are no other formal Marine Corps NBC Defense Schools. However, should additional formal NBC Defense Schools be established, the Director, NBCDTECOE, will act as the lead school for NBC Defense training curricula.

c. The Director, NBCDTECOE will coordinate with the Army Chemical School and the Maneuver Support Center (MANSCEN) to ensure standardization of training requirements and reduction of redundancy within the services, where applicable.

  
G. J. FLYNN  
Deputy

Copy to: CG MCCDC (EFDC)  
CG EDCOM  
CG MCSC  
CG MCWL  
TECOM G3  
TECOM GTB  
TECOM ATB  
TECOM FSTB  
MCDet Fort Leonard Wood